

Clinton Township Public Library

Board of Trustees Meeting Minutes

Meeting Date: April 6, 2026

Time: 6:30 p.m.

Location: 110 South Elm Street, Waterman, Illinois

Call to Order

The meeting was called to order at 6:34 p.m.

Roll Call

Members Present:

- Mike Wojcik, President
- Carol Peterson, Trustee
- Rita Nielsen, Trustee
- Patty Walker, Trustee
- Jill Simpson, Director

Also Present:

- Mickey Leeney, Potential Board Member

Members Absent:

- Katy Austin
- Christina Beatty

Public Comment

There was no public comment.

Approval of Agenda

A motion to approve the March agenda without the Oath of Office was made by Mike Wojcik and seconded by Rita Nielsen.

Motion carried.

Election and Installation of Officers

President:

Rita Nielsen nominated Mike Wojcik; seconded by Patty Walker.

Motion passed unanimously.

Secretary:

Rita Nielsen nominated Christina Beatty; seconded by Mike Wojcik.

Motion passed unanimously.

Treasurer:

Mike Wojcik nominated Katy Austin; seconded by Rita Nielsen.

Motion passed unanimously.

Approval of Previous Meeting Minutes (March 2–31, 2026)

A motion to approve the March 2, 2026 meeting minutes was made by Rita Nielsen and seconded by Carol Peterson.

Motion passed unanimously.

Approval of Special Meeting Minutes (March 7, 2026)

A motion to approve the minutes from the special meeting held on March 7, 2026 was made by Mike Wojcik and seconded by Rita Nielsen.

Motion passed unanimously.

Treasurer's Report

Carol Peterson asked about the technology grant and its spending timeline; funds must be used within two years of receipt. The Board expressed appreciation for the Lions Club gift of \$5,800 for the Summer Reading Program, and a thank-you card was signed by all members present.

A motion to approve the Treasurer's Report for March was made by Patty Walker and seconded by Carol Peterson.

Roll Call Vote:

- Approved: 4
- Opposed: 0

Motion passed.

Expenditures

A motion to approve expenditures for March 1–31 was made by Rita Nielsen and seconded by Mike Wojcik.

Roll Call Vote:

- Approved: 4
- Opposed: 0

Motion passed.

Director's Report

TIF (Tax Increment Financing) Boundaries:

TIF boundaries were discussed. The library is not currently zoned within TIF boundaries, having been removed in the past, and therefore does not receive TIF funding. Rita Nielsen requested that Jill Simpson consult with the TIF attorney to determine whether the library could be re-included.

The director reported that Playaway checkouts have increased by approximately 700%, which pleased the Board. It was also noted that the volunteer for Saturday Story Time has moved and will no longer be available to lead the program.

The Director additionally reported on:

- Special events
- Grant and funding updates
- Required reports
- Circulation statistics
- Facility maintenance
- Staff and Director activities/information
- Volunteer activities

New Business

Certificate of Deposit Renewal:

A motion to approve the renewal of CD xxx264 was made by Mike Wojcik and seconded by Rita Nielsen.

Roll Call Vote:

- Approved: 4

- Opposed: 0

Motion passed.

Insurance Discussion:

Discussion was held regarding the cost and coverage of insurance. Jill Simpson met with Steven Klopfenstein to explore improved coverage at approximately the same cost. A vote will be held at the next meeting.

Code of Ethics:

The Code of Ethics was updated to the most current version of the American Library Association Code of Ethics. A motion to approve the update was made by Patty Walker and seconded by Carol Peterson.

Roll Call Vote:

- Approved: 4
- Opposed: 0

Motion passed.

Adjournment

A motion to adjourn was made by Mike Wojcik and seconded by Carol Peterson.

Motion passed.

The meeting was adjourned at 7:33 p.m.

Respectfully submitted by

Patty Walker, Trustee