

Clinton Township Public Library

Board of Trustees Meeting Minutes

Meeting Date: March 2, 2026

Time: 6:30 PM

Location: 110 South Elm Street, Waterman, Illinois 60556

Call to Order

The meeting was called to order at 6:33 PM.

Roll Call

Members Present:

- Mike Wojcik, President
- Katy Austin, Treasurer
- Carol Peterson, Trustee
- Christina Beatty, Trustee
- Rita Nielsen, Trustee
- Jill Simpson, Director

Also Present:

- Mickey Leeney, Potential Board Member

Members Absent:

- Patty Walker

Public Comment

There was no public comment.

Approval of Agenda

Motion to approve the agenda was made by Rita Nielsen and seconded by Carol Peterson.
The motion passed unanimously.

Approval of Previous Meeting Minutes

Motion to approve the February 2, 2026 meeting minutes, with changes, was made by Rita Nielsen and seconded by Katy Austin.
The motion passed unanimously.

Treasurer's Report

Motion to approve the Treasurer's Report for February 2026 was made by Rita Nielsen and seconded by Carol Peterson.

Vote:

Four approved, zero opposed.
The motion passed.

Treasurer Katy Austin reported that she will speak with the bookkeeper about reformatting financial reports to separate general expenses from material expenses.

Expenditures

Motion to approve expenditures for February 1 through February 28, 2026 was made by Christina Beatty and seconded by Rita Nielsen.

Vote:

Four approved, zero opposed.
The motion passed.

Director's Report

The Director reported on the following areas:

- Grants and required reports
- Staff and Director activities

- Facility maintenance
- General library operations

Patron visits increased by seventeen percent compared to February 2025.

Circulation for February 2026 was generally lower than February 2025, with the exception of audiobooks, which increased across all formats.

The Director announced plans for a Women's Health and Safety program series in May and the start of a Garden Club in March.

New Business

Motion to approve employee raises effective April 1, 2026 was made by Christina Beatty and seconded by Carol Peterson.

Vote:

Four approved, zero opposed.

The motion passed.

Motion to approve, with changes, the draft policy concerning animals in the library was made by Christina Beatty and seconded by Rita Nielsen.

The motion passed.

Pending Business

Motion to approve the 2026–2027 budget with the removal of the downloadable media line item was made by Rita Nielsen and seconded by Carol Peterson.

Vote:

Four approved, zero opposed.

The motion passed.

All board members present signed the approved budget.

Motion to approve the edited patron conduct policies and procedures was made by Christina Beatty and seconded by Rita Nielsen.

The motion passed.

President's Report

There was no President's Report.

Open Discussion

Trustee Rita Nielsen raised questions regarding whether the Ethics Policy, listed in the policy manual under the Library Bill of Rights, is current. She also noted concerns regarding the condition of the window blinds in the lower-level area of the building.

Board members noted that bolts in the parking barriers need to be shaved flush with the barriers, and that the parking lot will require restriping.

Adjournment

Motion to adjourn the meeting was made by Katy Austin and seconded by Rita Nielsen.

The meeting adjourned at 8:08 PM.

Respectfully submitted,

Christina Beatty